ORDINANCE O-2015-2

AN ORDINANCE AMENDING SECTION 927.04 PAYMENT AND COLLECTION REQUIREMENTS

WHEREAS, the Mayor, the Village Administrator, and the Utility Subcommittee of the Village Council have determined that some of the payment and collection requirements set forth in section 927.04 of the Windham Codified Ordinances are not the procedures that will result in the highest likelihood of payment for the water provided and the discharge accepted; and

WHEREAS, upon review, the Council has determined that a revision of the Windham Codified Ordinances as is set forth in Exhibit "A" hereto will result in more advantageous procedures for the collection of amounts owed to the Village for provided utility services.

NOW, THEREFORE, BE IT ORDAINED by the Council of the Village of Windham, County of Portage, State of Ohio that the majority of its members thereto concurring that:

Section One: The revisions to Section 927.04 of the Windham Codified Ordinances as are shown in underline (underline) and the deletions as are shown in strike through (strike through) on the attached Exhibit "A" are hereby approved. The text shown in attached Exhibit "B" is a final version of the changes shown in Exhibit "A".

Section Two: The existing Windham Codified Ordinance Section 927.04 is repealed and Exhibit "B" attached hereto is enacted in its place.

Section Three: It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

| Passed in Council | Second Reading | January 27, 2015 g February 24, 2015 March 24, 2015 |
|----------------------|--------------------|---|
| Vote of Council: | Ayes: 3 Nays: 3 | |
| | Mayoral Vote: | Aye |
| ATTEST: | | APPROVED: |
| Fiscal Officer, Cher | ree M. Taylor | Robert Donham, Mayor |

| APPROVED AS TO FORM: | |
|---------------------------------|--|
| | |
| Village Solicitor, Thomas Reitz | |

Exhibit "A" Amending Payment and Collection Regulations

927.04 PAYMENT AND COLLECTION REQUIREMENTS.

- (a) Ohio R.C. 743.04 will be strictly adhered to.
- (b) All water rent payments are due in full on the 15th of each month. (Ord. 1478. Passed 12-8-98.)
- (c) All <u>unpaid</u> balances outstanding after the 15th of the month shall incur a <u>one timeone-time</u> penalty of <u>Five Dollars (\$5.00)</u> four percent (4%) on the <u>added to the unpaid balance</u>. (Ord. 2009-2. Passed 1-27-09.)
- (d) A customer's water supply may be shut off from any premise for which the water rent remains unpaid for a period of thirteen (13) days after payment is due.
- (e) A twenty-five dollar (\$25.00) shut-off fee shall—may be added to the account of any customer whose service is shut off. Once shut off, the customer's service will only not be turned back on except upon full payment of the unpaid water bill, any and all penalties and shut-off fees, if those fees and penalties are imposed in conformity with except as authorized by the regulations of the Village Administrator.
- (f) A twenty-five dollar (\$25.00) turn-on fee will may be added onto the bill of any customer who requests that their service be reconnected, if such a fee is imposed in conformity with the regulations of the Village Administrator.
- (g) Any person requestinged water and/or sewer service whothat has a prior outstanding balance at any address within the Village will be refused service until the prior balance is paid in full or payments on all outstanding amounts are arranged and made in conformity with the regulations of Village Administrator.

(Ord. 1478. Passed 12-8-98.)

- (h) No deposit requirement for water services shall be required unless a customer becomes delinquent. In that case the Village Administrator <u>regulationsshall may</u> require <u>up to a one hundred dollar (\$100.00)</u> deposit plus payment for all prior services and costs associated with the shut-off prior to service being restored. (Ord. 2008-35. Passed 12-23-08.)
- (i) In the case of leased lots, parcels of land or premises having connection with the Utility, the lessor and lessee shall both be liable for the payment of the charges herein provided and the Village may proceed to collect such charges from either the lessor or the lessee. (Ord. 1290. Passed 2-10-87.)
- (j) In the event service department employees are called to an address served by the Village water system or sanitary sewer system, and are requested, by the landowner or other individual with apparent authority to do so, to enter the structure and shut off an internal main valve or other source of water flowing within the building, a shutoff fee in the amount of fifty dollars (\$50.00) shall may be charged. The regulations of the Village Administrator shall govern when this fee will be imposed. This charge shall be in addition to any other charge for the account involved at the service address involved. This subsection (j) is expressly subject to subsection (a) hereof in that the collection process set forth in Ohio R.C. 743.04 applies to the shut off fee established herein; and the fee is also subject to subsection (i) in that the charges for the services

provided are the responsibility of the owner of the structure and in the event of a rental property, from either the Lessor or the Lessee.

(Ord. 2014-8. Passed 2-25-14.)

Exhibit "B" Amending Payment and Collection Regulations

927.04 PAYMENT AND COLLECTION REQUIREMENTS.

- (a) Ohio R.C. 743.04 will be strictly adhered to.
- (b) All water rent payments are due in full on the 15th of each month.
- (c) All unpaid balances outstanding after the 15th of the month shall incur a one-time penalty of Five Dollars (\$5.00) added to the unpaid balance.
- (d) A customer's water supply may be shut off from any premise for which the water rent remains unpaid for a period of thirteen (13) days after payment is due.
- (e) A twenty-five dollar (\$25.00) shut-off fee may be added to the account of any customer whose service is shut off. Once shut off, the customer's service will only be turned back on except upon full payment of the unpaid water bill, any and all penalties and shut-off fees, if those fees and penalties are imposed in conformity with the regulations of the Village Administrator.
- (f) A twenty-five dollar (\$25.00) turn-on fee may be added onto the bill of any customer who requests that their service be reconnected, if such a fee is imposed in conformity with the regulations of the Village Administrator.
- (g) Any person requesting water and/or sewer service that has a prior outstanding balance at any address within the Village shall be required to pay the outstanding balance in full prior to again receiving water and sewer service.
- (h) No deposit requirement for water services shall be required unless a customer becomes delinquent. In that case the Village Administrator regulations may require up to a one hundred dollar (\$100.00) deposit plus payment for all prior services and costs associated with the shut-off prior to service being restored.
- (i) In the case of leased lots, parcels of land or premises having connection with the Utility, the lessor and lessee shall both be liable for the payment of the charges herein provided and the Village may proceed to collect such charges from either the lessor or the lessee.
- (j) In the event service department employees are called to an address served by the Village water system or sanitary sewer system, and are requested by the landowner or other individual with apparent authority to do so, to enter the structure and shut off an internal main valve or other source of water flowing within the building, a shutoff fee in the amount of fifty dollars (\$50.00) may be charged. The regulations of the Village Administrator shall govern when this fee will be imposed. This charge shall be in addition to any other charge for the account involved at the service address involved. This subsection (j) is expressly subject to subsection (a) hereof in that the collection process set forth in Ohio R.C. 743.04 applies to the shut off fee established herein; and the fee is also subject to subsection (i) in that the charges for the services provided are the responsibility of the owner of the structure and in the event of a rental property, from either the Lessor or the Lessee.