

Village of Windham, Ohio

Minutes of Regular Council Meeting

Held on November 28, 2023

At 6:00 pm Council President Lawrence Cunningham called the Regular Council Meeting to order and led in the Pledge of Allegiance.

Roll Call: Lawrence Cunningham – Present Sherri Pennington – Present
 Cheryl Belknap – Present Terrie Altieri – Present
 Marilyn Gage – Present David Belknap – Present

Also present were Village Solicitor Tom Reitz, Village Administrator Ryan Wagner, Housing Inspector Damel Walker, Police Chief Rick Garinger, Sheila Moore, and other residents.

Council President Lawrence Cunningham informs Council that Mayor Scott Garrett is in the hospital and will be out for a week. Requesting that everyone keep Mayor Scott Garrett and his family in their thoughts.

Council President Lawrence Cunningham makes a motion to approve the October 23, 2023 Regular Council Meeting Minutes. Sherri Pennington seconded the motion and it carried by a 6-0 Roll Call Vote.

Fiscal Officer's Financial Reports by Katrina Washington

Income Tax collected Year to date October 31, 2023: \$584,275.20

The Expenditures for the month of October 2023: \$144,500.05 in checks and charges. Check numbers 38704, 38707, 38708, 38710 through 38714, 38718 through 38720, 38722 through 38730, 38732, 38733, 38735 through 38739, 38741, 38744 through 38754 and 38758 through 38760 were paid from the primary checking account during October 2023 with 5 checks voided during the month. Direct Deposit Vouchers 853-2023 through 855-2023, 859-2023 through 874-303, 877-2023, 878-2023, 880-2023, 884-2023 through 889-2023, 891-2023, 894-2023 through 902-2023, 906-2023 through 938-2023, 940-2023 through 946-2023, 950-2023 through 952-2023 and 971-2023 were also paid during the month of October 2023. The all funds balance for October 2023 was \$2,254,032.19.

Council President Lawrence Cunningham opens the floor for old business

Council President Lawrence Cunningham opens the floor to discuss the Wastewater and Water rent for the use of Village properties. Asking Village Solicitor Tom Reitz if he would like to elaborate on the topic. Village Solicitor Tom Reitz explains that this was brought to his attention back in 2013 due to an injury. Wondering if the water plant or the sewer plant could pay for the use of the Village owned land that they are located on. Village Solicitor Tom Reitz looked into it carefully, the state auditor raised questions on if that was permissible or not as well. Village Solicitor Tom Reitz had to render a formal written opinion; which he did on August 13, 2013. The analysis was that the land both the plants sit on were owned by the Village before those utility

departments were established. They were built on land already owned by the Village. Further explaining that the statues in Ohio say that it is appropriate for the water and sewer funds to pay for all of the costs of generating the water, the things provided to the citizens. And all of the sanitary discharge they receive. If the Village's land had not been available or previously owned by the Village, the water department and the sewer department would have to go out and either purchased or rented the land to place their plants. Stating that paying some rent to the landlord; which is the general fund; is appropriate because it is one of the costs of operating the water plant and the sewer plant. Further explaining that it is not a requirement, but it is permissible to do so. David Belknap asks if it started in 2013. Village Solicitor Tom Reitz says that it might have started a little bit before that, but his opinion was rendered in 2013. David Belknap says that his records show that it was passed in Council on the 27th day in March 2012. Village Solicitor Tom Reitz asks if that would be Ordinance 2012-3. David Belknap confirms. Further stating in Resolution 2012-6. It was then cut in half, Ordinance 2020-2 and then it was updated because there was not a dollar amount and Ordinance 2020-11. Village Solicitor Tom Reitz explains that the Ordinances are what establishes the amount of rent initially. Further Explaining that the Resolution that David Belknap is referencing, Village Solicitor Tom Reitz is not familiar with off the top of his head. But he does have a different Ordinance, one for water and one for sewer. David Belknap says that for eleven (11) years the payments have been going through. Sherri Pennington thinks that the Village was in trouble with their finances at the time, so they went down this path to get money in the general fund. Further explaining that thirteen (13) years later, twelve (12) years later. It seems like we have a decent amount of money in our general fund, why would we keep taking that is being paid for their sewer and water. Putting it in the general fund. Are we not living within our means of what money is coming in through the Village, and shouldn't the money stay in the water and sewer for thigs they need to purchase to run their business. Terrie Altieri says that Mayor Scott mentioned that the money could go into the general fund, but the general fund can't give any money to the water or sewer departments. Sherri Pennington says that right now, those departments are taking loans out for improvements, but if that money would stay in their departments maybe they wouldn't have to take out those loans. Council President Lawrence Cunningham asks Fiscal Officer Katrina Washington what the status is on the water and sewer rent. Terri Altieri asks what are they paying a month. Fiscal Officer Katrina Washington explains that amount of money that she was told was the rent, was actually not the rent. The money she was looking at is actually staying in the water and sewer departments and is actually being set aside for the loans. David Belknap says that on 2020-11 it was changed to water department nine hundred fourteen dollars and seventy-six cents (\$914.76) per month and sewer department one thousand forty-five dollars and forty-four cents (\$1,045.44) per month. Fiscal Officer Katrina Washington adds that since she was under the impression that what she was doing was for the rent, she currently does not how to get the rent from the departments. So, she has not been having the water and sewer departments pay rent like they should have been according to the legislation. Further explaining that she also does not know when the rent was last paid either. Village Solicitor Tom Reitz advises Council that they have legislation stating that these transfers were supposed to take place. Apparently, they were not taking place, possibly since the previous Fiscal Officer. Further explaining that Council has to decide as a matter of policy. Does Council want to have the water and sewer departments pay rent for the Village land that they are using. If Council decides that they do not want to do that, that is permissible. But Council needs to tell Village Solicitor Tom Reitz what they want to do

so he can prepare the proper legislation. Further explaining that if that is what Council decides, they also need to decide what to do about the amounts that were directed to be paid, but which they find now have not been paid. Are they forgiven or is that to be paid. Council President Lawrence Cunningham asks Council what they would like to do. Explaining that if it has not been paid, then it is basically not happening anyways. Sherri Pennington wants to get rid of it. David Belknap agrees. Terri Altieri says keep for know. Explaining that if the water and sewer were in dire need, she would say no. But they are not. David Belknap says that they are because they need to buy new equipment. Village Administrator Ryan Wager says that the wastewater does need a lot upgrades. Terrie Altieri asks about the water and sewer debt. Wondering what that is even used for. David Belknap printed off all the stuff from the debt stuff. For the meters, the debt fund when it was established for the water and sewer funds. He does not know what it is used for. There is discussion about loans and payments that Council doesn't even know is coming. Council President Lawrence Cunningham asks Council if they would like to move forward with this, yes or no.

David Belknap makes a motion to move forward with doing away with rent and any past payments that were owed. Sherri Pennington seconded the motion and the motion failed with a 2-3 Roll Call Vote with Council President Lawrence Cunningham abstaining.

Village Solicitor Tom Reitz suggests charging the Village Administrator and Fiscal Officer with finding out how much are we paying in debt service, when will that debt service be completed, when we incurred that debt service did we have to pass legislation to comply with the requirements of the loan. Because you may not be able repeal it until those loans are paid off. The next thing is Council is talking about what future debt the Village might have, but it sounds like Council is anticipating improvements that are needed now. And that money may need to be borrowed in order to accomplish them or that is in the works at this point.

Council President Lawrence Cunningham says Council will revisit this next month. Council agrees. Fiscal Officer Katrina Washington informs Council that her office is about to get extremely busy as she closed out the year and reopens the next. The information Council seeks might not be available at the December meeting.

Council President Lawrence Cunningham opens floor for the Council President's Report.

Council President Lawrence Cunningham spoke with Village Solicitor Tom Reitz about the swearing in process. Wondering if Council would like to have a special meeting or just do it at a Council meeting. Terrie Altieri says that there use to be a Special Organizational Meeting at the beginning of January. Council President Lawrence Cunningham said January 2nd is on a Tuesday at 5pm. The new Mayor and Council Members can be sworn in then, set the calendar for 2024, electing Council President and who is going to be on what Committees. Council agrees.

Council President opens the floor to Terrie Altieri to present the Dispatchers Police, Fire and Rescue Reports for October 2023.

Terrie Altieri makes a motion to accept the Dispatch Police, Fire and Fire Board Rescue reports for October 2023. Accept the Fire Rescue is November 2023. Further explaining that Police Chief Rick Garinger gave the dispatcher's report at the Committee of The Whole Meeting. Cheryl Belknap seconded the motion and it carried by a 6-0 Roll Call Vote.

Council President Lawrence Cunningham opens the floor to Marilyn Gage for Finance.

Marilyn Gage makes a motion to approve the Fiscal Officer's expenditures for the month of October 2023 as reported. Terrie Altieri seconded the motion and it carried by a 6-0 Roll Call Vote.

Marilyn Gage makes a motion to approve the all Funds Bank Balance for October 2023 in the amount of \$2,254,032.19 as reported.. Terrie Altieri seconded the motion and it carried by a 6-0 Roll Call Vote.

Marilyn Gage does a third read of RESOLUTION NO. 2023 – 11 **A RESOLUTION AUTHORIZING AN OHIO ELECTRIC SUPPLY AGREEMENT - PRICNG ATTACHMENT WITH ENERGY HARBOR, LLC.** WHEREAS, the Council of the Village of Windham has received an overture from Energy Harbor, LLC under which Energy Harbor, LLC could provide a projected savings on the cost of electrical utilities to the Village of Windham

Marilyn Gage makes a motion to discuss RESOLUTION NO. 2023-11. Terri Altieri seconds the motion and it carried by a 6-0 Roll Call Vote.

Terrie Altieri asks David Belknap and Police Chief Rick Garinger if they looked into IGS or some of the other ones. Police Chief Rick Garinger says no. David Belknap said that he brought stuff to the Committee Meeting, but that was only good for a week. Terrie Altieri says ok and asks if Council has decided that we are just going to go with Energy Harbor. David Belknap says the rates are much higher. Terrie Altieri asks Fiscal Officer Katrina Washington if she is satisfied with Energy Harbor. Fiscal Officer Katrina Washington informs Council that she never spoke with Energy Harbor, she spoke with a broker. Police Chief Rick Garinger reminds David Belknap that at the last meeting they said they would try to get together and try to put numbers on the utilities stuff. Further explaining that he has not been in contact with them and has not been able to sit down and do it. Further explaining that we should probably educate ourselves a more on that because he does not know if fixed or variable is going to be good in the next few months. And that is a key. David Belknap explains that the problem is that it changes every week. Stating that commercial side is different than residential. David shares rates the rates that he shared at the Committee Meeting with IGS. Council President Lawrence Cunningham asks David Belknap if IGS came back with another quote for this week since the previous numbers are not accurate now. Stating that Council President Lawrence Cunningham remembered telling her that we had another meeting. David Belknap said that at the Committee Meeting he thought Council said we were, Council President Lawrence Cunningham was going to check something and get back to David Belknap. Stating that he didn't hear anything back. David Belknap further explains that the problem is that they change every week. He doesn't know how the previous Fiscal Officer had it set up because she was the one that signed the contracts for the commercial ones. Asking Village Solicitor Tom Reitz if Council can authorize a representative to negotiate or does it have to come before Council. Village Solicitor Tom Reitz says that Council can authorize a representative, but he does not recommend that Council gives them any number is fine. If Council is going to say to the Fiscal Officer or Village Administrator, negotiate a deal for us within these parameters. No higher than this, a term no longer than, no shorter than this. That is appropriate because Council is retaining the final say then. Then it comes back to Village Council for ratification. David Belknap suggests doing that. Council President Lawrence Cunningham asks if we ever heard back from the commercial side. David Belknap and Fiscal Officer Katrina Washington say yes. David

Belknap informs Council that the residential representative got ahold of them. Fiscal Officer Katrina Washington informs Council that she heard from the commercial side yesterday and this morning. Sharing the current prices for the commercial accounts with IGS. Gas with IGS are Twelve (12) months are three dollars sixty-five cents (\$3.65) fixed offer. Twenty-three (23) months are three dollars ninety-nine cents (\$3.99). thirty four (34) months is four dollars twenty four cents (\$4.24). Electric; similar span; twelve (12) months, twenty four (24), thirty six (32) months. We are looking at just a little bit over five cents; point zero five three seven five (\$0.05375) for twelve months (12). Twenty four (24) months is point zero five seven two nine (\$0.05729). Thirty two months is point zero five nine one eight (\$0.05918). The representative explained why the rates look the way they did. Reading the explanation from the email she received “you’ll notice the term cost increases the further out you go. That is because the futures years energy costs are significantly more expensive but we’re able to blend in the lower costs of the prompt year with those costs to bring them down. If we go short term and eat up all of the lower short term costs and costs remain the same or even increase come next time we evaluate this, we’ll be looking at a much higher increase.” Terri Altieri asks if that is IGS. Fiscal Officer Katrina Washington confirms, reminding Council that is for the commercial accounts. Terri Altieri asks if these are variable or fixed. Fiscal Officer Katrina Washington says these will be fixed. Further explaining that the reason we are currently in a variable right now with our electric is because our old representative in previous years IGS wasn’t able to get ahold of anyone here. So when the contract ended, it automatically went into variable rates. IGS does not like it to be in variable rates, especially with the amount of usage we have per the commercial representative. The representative Fiscal Officer Katrina Washington was speaking with is our current representative now, not the other lady because she does not have the time to work with us anymore. Our new representative is also local he said. Terri Altieri says IGS is the better rate compared to Energy Harbor. Fiscal Officer Katrina Washington shows Council the emails from Monday vs Tuesday morning, showing how the rates changed between last weeks rates and the new current rates. To give Council a better idea on how much the rates did fluctuate between the two weeks. Explaining that while the numbers are not that different, the current rates did go up a little. Police Chief Rick Garinger asks Council if we have a municipal co-op that we could go to. Where they buy in bulk and sell. Terri Altieri says that Council tried to do that before and put it out to the community for the whole Village to do, but the community shut it down and didn’t want to do it. Terri Altieri suggests staying with IGS but going with a fixed rate and sign a new contract with them. Marilyn Gage agrees saying the numbers look good. Fiscal Officer Katrina Washington reminds Council that what she presented was just for the commercial accounts. David Belknap thinks that Council should authorize somebody to negotiate for the residential accounts because the residential numbers will be a little higher. Terri Altieri asks David Belknap how many residential accounts we have. David Belknap thinks six (6) accounts, and the numbers were higher because it was residential. Council President Lawrence Cunningham says for next year; when we decide out committees; whoever gets on utilities. Those group of people will stay on top of what’s going on. So when we revisit this next year, we will know what’s going on. Terri Altieri asks if we should go for one (1) year or two (2) years. Council President Lawrence Cunningham and David Belknap say one (1) year. Council President Lawrence Cunningham says that Council will table Resolution No. 2023-11, and will go with IGS at a later date. Council agrees.

Marilyn Gage makes a motion to end discussion on Resolution No. 2023-11. Terri Altieri seconded the motion and it carried by a 6-0 Roll Call Vote.

Marilyn Gage makes a motion to table Resolution No. 2023-11. Terrie Altieri seconded the motion and it carried by a 6-0 Roll Call Vote.

Marilyn Gage makes a motion to switch to IGS at their fixed rate and have a contract brought before Council at the December meeting. Terrie Altieri seconded the motion.

David Belknap asks since it changes weekly, can we make a motion to authorize up to a certain thing. To be the representative so if we got the contract tomorrow, it could be signed and switched over. Because this rate could change by next Tuesday. There is discussion and explanation about designating an authorized person. Village Solicitor Tom Reitz informs Council that they can pass the motion that is in front of them right now. Then Council can pass another motion to authorize the Village Administrator to enter into and execute a contract on behalf of the Village for the fixed rate of five point two seven (5.27) kw for a one (1) year term with IGS, subject to be ratified by the Village Council at the December meeting. Fiscal Officer Katrina Washington informs Council that was the wrong number given. Terri Altieri corrects the number with point zero five three seven five (0.05375). Village Solicitor Tom Reitz informs Council that they either need to table the current motion or pass it. Terri Altieri thinks they did that. Clerk of Council Katrina Washington informs Council that they did not vote on the motion. Village Solicitor Tom Reitz suggests voting the motion down. There is confusion on what motion is before Council. Clerk of Council Katrina Washington reads back the motion before Council. "motion to switch to IGS at their fixed rate and have a contract brought before Council".

Motion failed with a 0-5 Roll Call Vote with Council President Lawrence Cunningham abstaining.

Village Solicitor Tom Reitz advises that the floor is clear and Council can now come up with a fresh motion. Suggesting that the motion be to authorize Village Administrator Ryan Wagner to execute a contract with IGS for electric service at the rate of point zero five three seven five (0.05375) kw per hour for a term of one (1) year. Marilyn Gage says so moved. David Belknap seconded the motion and it carried by a 5-0 Roll Call Vote with Council President Lawrence Cunningham abstaining.

Village Solicitor Tom Reitz informs Village Administrator Ryan Wagner that when he signs the contract; when he receives the contract; to please provide a copy of the contract to Village Solicitor Tom Reitz. Village Solicitor Tom Reitz will prepare the needed legislation for the Council to ratify the actions taken by Village Administrator Ryan Wagner next month. Reminding that the rate is good for a week.

David Belknap says now we need one for the gas. Village Solicitor Tom Reitz asks for the specifics for the gas. Terri Altieri and Marilyn Gage say three dollars and sixty-five cents (\$3.65) mcf. Village Solicitor Tom Reitz asks who the company is. David Belknap and Marilyn Gage say IGS. David Belknap says on the commercial side.

Village Solicitor Tom Reitz advises Council that the motion would be to authorize Village Administrator Ryan Wagner to execute a contract with IGS for a term of one (1) year to purchase natural gas for the Village commercial accounts at the fixed rate of three

dollars and sixty five cents (\$3.65) per mcf. Marilyn Gage says so moved. David Belknap seconded the motion and it carried by a 5-0 Roll Call Vote with Council President Lawrence Cunningham abstaining.

Village Solicitor Tom Reitz informs Village Administrator Ryan Wagner that he will need that contract also.

There is discussion about giving the same authorization to Village Administrator Ryan Wagner for the residential electric and gas accounts.

Village Solicitor Tom Reitz believes the motion that Council is seeking is a motion to charge Village Administrator Ryan Wagner with researching and comparing the current prices for the residential properties owned by the Village of Windham and to enter into a contract if he can get rates which are equal to or better than the following electric rates 8.09 kw hours for one (1) year term 9.39 kw hours for two (2) year term and 10.59 kw hours for three (3) year term. And with respect with natural gas usage; also with respect to the residential service properties owned by the Village of Windham. To enter into a contract if the mcf rate for one (1) year term is equal to or better than 5.14, two (2) year term 6.14, and for three (3) year term 6.99. And to enter into those contracts should the rates better than those be obtained. Multiple Council Members say those are fixed rates. Marilyn Gage says so moved. David Belknap seconded the motion and it carried by a 5-0 Roll Call Vote with Council President Lawrence Cunningham abstaining.

Marilyn Gage does a Second Read of **ORDINANCE 2023-11 AN ORDINANCE AMENDING THE INCOME TAX REGULATIONS, CHAPTER 182 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF WINDHAM.** WHEREAS, the income tax regulations for the Village of Windham, Ohio, have been adopted to provide adequate revenue to the Village, and to promote the health, safety and welfare of the Village of Windham

Marilyn Gage makes a motion to discuss ORDINANCE 2023-11. Terrie Altieri seconded the motion and it carried by a 6-0 Roll Call Vote.

Marilyn Gage makes a motion to end discussion on ORDINANCE 2023-11. Terrie Altieri seconds the motion and it carried by a 6-0 Roll Call Vote.

Marilyn Gage makes a motion to suspend the rules. Terrie Altieri seconded the motion and it carried by a 6-0 Roll Call Vote.

Marilyn Gage makes a motion to approve ORDINANCE 2023-11. David Belknap seconded the motion and it carried by a 6-0 Roll Call Vote.

Marilyn Gage makes a motion to end discussion on ORDINANCE 2023-11. Terrie Altieri seconds the motion and it carried by a 6-0 Roll Call Vote.

Council President Lawrence Cunningham opens the floor to Terrie Altieri for Safety and Personnel

Terrie Altieri does a First read **RESOLUTION 2023-15 AN RESOLUTION RETAINING CHARLES V. GASIOR, ATTORNEY AT LAW, AS SOLICITOR FOR THE VILLAGE OF WINDHAM, OHIO, AND FIXING HIS FEES FOR THE PERIOD**

FROM JANUARY 1, 2024 TO DECEMBER 31, 2025. WHEREAS, the Council of the Village of Windham has determined to provide for legal representation of the Village by hiring a Village Solicitor

Terrie Altieri makes a motion to discuss RESOLUTION 2023-15. Marilyn Gage seconded the motion and it carried by a 6-0 Roll Call Vote.

Village Solicitor Tom Reitz informs Council that Chuck will be at Council December Council Meeting.

Terrie Altieri makes a motion to end discussion on RESOLUTION 2023-15. Cheryl Belknap seconded the motion and it carried by a 6-0 Roll Call Vote.

Council President Lawrence Cunningham opens the floor to David Belknap for Utilities

David Belknap has nothing to share at this time.

Council President Lawrence Cunningham asks if there is an update on the lights getting fixed. Fiscal Officer Katrina Washington informs Council that the representative said it is going to take some time to get the six (6) fixed. Saying that after those six (6) were fixed, we could give him the next batch.

David Belknap shares with Council that he reached out to ODOT in regards to the traffic light in regards to Maple Grove and 303. They have donated the signal cabinet, ACC, the controller, the six (6) channel monitor and everything to get that light up and going. Explaining that Mikey Polachina will be bringing that cabinet out. David Belknap believes we use Scotchmans. Village Administrator Ryan Wagner says JC. David Belknap says that JC Electric, we will have to get with them to get that installed. Village Administrator Ryan Wagner informs David Belknap to let him know when they will bring that out and he will coordinate it with JC. David Belknap asks if Troy would be the guy we get ahold of for the leaning electric poles. Village Administrator Ryan Wagner says yes. David Belknap asks if he should handle that. Village Administrator Ryan Wagner says for David Belknap to let him know, he can do it if needed. David Belknap says he can do it.

Council President Lawrence Cunningham opens the floor for Economic Development

Council President Lawrence Cunningham informs Council that he spoke with Terrie Altieri about getting with the county to get the kids working this summer. Village Administrator Ryan Wagner says that the county will send us information when it is time. They will set up a meeting and he will go to that meeting. After that we just figure out how many we want.

Council President Lawrence Cunningham opens the floor to Sherri Pennington for Parks and Recreation

Sherrie Pennington asks Police Chief Rick Garinger if we are good with the hot dogs and buns. Police Chief Rick Garinger confirms. Sherrie Pennington asks Terrie Altieri if there is any progress on the cookies. Terrie Altieri said she announced it at church last week. She will remind them on Sunday. Sherrie Pennington asks David Belknap if he notified the fire departments, wondering if they are attending. David Belknap says they have been contacted, but he has not heard if they will be attending. Sherrie Pennington asks Police Chief Rick Garinger if he will be Santa. Police Chief Rick Garinger says that he can. Sherrie Pennington has not heard of any volunteers for Mrs. Clause. Cheryl Belknap volunteers. Sherrie Pennington needs volunteers for helping with

crafts, handing out hot dogs, cookies and all those things. Marilyn Gage says to put her wherever is needed. There is discussion about the lights outside and the electrical issues for the buildings.

Council President Lawrence Cunningham informs Council that we have received and application for the Zoning Inspector position that Fiscal Officer Katrina Washington put out there. So far we have only received one (1). David Belknap asks where the position was ran. Fiscal Officer Katrina Washington said that it was in the paper today, scheduled to run two (2) days this week, along with on Facebook and the website. Council requests another week and then Council will interview the applicant. There is discussion about Zoning Inspector Nick Bellas not getting paid. After getting more information, Village Solicitor Tom Reitz advises Council that they are not in a good position to not pay the employee.

Council President Lawrence Cunningham opens the floor to Housing Inspector Damel Walker.

Housing Inspector Damel Walker shares with Council that he has had multiple calls to the owner of the 9515 community. He finally spoke with both parties. There is a discrepancy with who actually owns the property. They will move forward with the owner that is listed on the Auditor's Board.

Council President Lawrence Cunningham opens the floor to Village Administrator Ryan Wagner

Village Administrator Ryan Wagner informs Council that he received a quote from EGP for the water meters. Forty-six (46) meters for twenty-six thousand one hundred dollars (\$26,100). These are the same ones Streetsboro is switching to. Village Administrator Ryan Wagner says that the representative can come in and do a demonstration for Council. Council President Lawrence Cunningham instructs Village Administrator Ryan Wagner to set the demonstration up during one of the meetings.

Village Administrator Ryan Wagner, Fiscal Officer Katrina Washington, Village Solicitor Tom Reitz and Council attempt to sort out the process for the Maple Grove Water Line Replacement Project and the grant process.

Village Administrator Ryan Wagner informs Council that the salt shed is under construction.

Village Administrator Ryan Wagner informs Council that they are still working on rates to see if Council like bringing the top down and the bottom up.

Council President Lawrence Cunningham asks Village Administrator Ryan Wagner if there is somewhere the dump truck can be taken to weld the hole up. Village Administrator Ryan Wagner says that he can do that if Council would like to do that.

Council President Lawrence Cunningham opens the floor to Guest Recognition that did not request to be added to the agenda

Sheila Moore requests to address Council. Sharing that she had investigated the claims that her dad was placing rocks in a culvert. She had professionals come out who determined that rocks were not being placed in the culvert. After conversations the resident that thought rocks were being placed in the culvert, said that he would come to a meeting and clear thing up. He agreed to do so but has been unable to due to health issues. Agreeing that Sheila Moore can address the situation on his behalf and clear things up.

Sheila Moore thanks Council President Lawrence Cunningham for saying hello to her dad and taking time to talk to her father about basketball.

Sheila Moore informs Council that Council President Lawrence Cunningham's kids were threatened during the Mayor Campaign. Since she was the only person running, she figured it had to be somebody on her side. She does not know who would have done that, it certainly wasn't her. Sheila Moore says that she is sorry if anyone did that. She would happily peruse that with him and his family because that is disgusting for someone to do that. Further explaining that she did not know anything about it, but she is willing to assist. Council President Lawrence Cunningham thanks Sheila Moore. Unsure if she wanted him to address that situation. Further explaining that he has left it alone. He never mentioned Sheila Moore as a person to say anything to anyone.

Council President Lawrence Cunningham opens floor for last chance for Council to speak on any subject

Council President Lawrence Cunningham informs Council that the next Sunshine Law class is tomorrow at 1:30pm. Another is December 21. He sent the link to everyone.

Police Chief Rick Garinger contacted Four Points to see where we are with the Police Building. They have thirty (30) days and that timeline is next week. .

Police Chief Rick Garinger says that Hiram just signed a contract for the cameras and Village Solicitor Tom Reitz is writing the legislation for that.

Police Chief Rick Garinger informs Council that the flock cameras are starting to be installed. First two (2) are going up.

David Belknap suggests that Council Members attend more fundraisers that the fire department puts together. Stating that the Village asks the firefighters to participate in a lot of activities and events. Council President Lawrence Cunningham agrees.

Council President Lawrence Cunningham opens the floor to Village Solicitor Tom Reitz.

Village Solicitor Tom Reitz has nothing further to add.

Council President Lawrence Cunningham says that Village Administrator Ryan Wagner told him that Village Solicitor Tom Reitz found a map that they were looking for.

Village Administrator Ryan Wager asks Village Solicitor Tom Reitz if the Village had a phone line that was disconnected. Wondering if the Village Administrator is authorized to restart that on his own. Village Solicitor Tom Reitz asks where the phone line is located. Village Administrator Ryan Wagner says that it is for the sewer plant. Village Solicitor Tom Reitz asks if it is a phone line used for emergencies. Village Administrator Ryan Wagner says yes. Village Solicitor Tom Reitz says yes, go ahead and put it in. Further explaining that as Village Administrator, that is one of his responsibilities.

December Calendar

Committee of The Whole Meeting Tuesday December 12, 2023 at 6 p.m.

Regular Council Meeting Tuesday December 19, 2023 at 6 p.m.

With no further business to discuss David Belknap makes a motion to adjourn the Regular Council Meeting. Terrie Altieri seconded the motion and it carried by a 6-0 Roll Call Vote.

Regular Council Meeting was adjourned at 8:21 pm.

Minutes of November 28, 2023 Regular Council Meeting

Page 10 of 11

Respectfully Submitted,

Attest,

Katrina Washington
Clerk of Council

Scott Garrett
Mayor

***NOTE: THESE MINUTES ARE A SUMMARY BY DIRECTION OF COUNCIL*
All Council and Committee Meetings will be held in Windham Council Chambers,
unless otherwise noted**

DRAFT